



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, OCTOBER 28, 2020 7:00 PM
Via. Electronic Participation

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on October 28, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Bob Hansen, Director of Operations – Greg Storms, Treasurer – Kristen McGill, Deputy Clerk – Kendra Kettler, Planner – Stephanie Poirier, Drainage Superintendent – Andrew Neely

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:01 p.m.

Mayor Mayhew confirmed that the meeting will be recorded and may be streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

- i. Mark McGill – Maintenance Quotes for Drain Brushing & Cleaning

The Mayor acknowledged the retirement of Chief Robert Hansen for his years of service leading Southwest Middlesex Fire Department.

3. ADDITIONS TO THE AGENDA

#2020- 238

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT the Regular Agenda of Council dated October 28, 2020 be accepted as presented, including the late addition of closed session items.

Carried

4. DELEGATIONS AND PRESENTATIONS

None.

5. CONSENT AGENDA

- a. September 2020 Building Report
- b. Fire Committee Minutes – September 8, 2020
- c. SWM Vouchers, September 25 – October 8, 2020
- d. Public Safety Division – Court Security & Transportation Program Review Memo
- e. Township of Southwest Oxford Resolution – Assessing Aggregate Resource Properties
- f. Loyalist Township Resolution – Funding for Community Groups/Service Clubs
- g. Township of Blandford-Blenheim Resolution – Unlicensed & Unmonitored Cannabis Grow Operations
- h. City of Clarence-Rockland Resolution – Regulations Cannabis Retail Stores
- i. Southwest Middlesex Council Meeting Minutes (September 25, 2020 & October 14, 2020)

#2020- 239

Moved by Councillor Carruthers

Seconded by Deputy Mayor Wilkins

THAT Council support the resolutions of the Township of Blandford-Blenheim on unlicensed and unmonitored cannabis grow operations and the City of Clarence-Rockland Resolution regarding regulations on cannabis retail stores.

Carried

#2020- 240

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5i as information, including the approval of September 25 & October 14, 2020 meeting minutes.

Carried

6. COMMITTEE OF ADJUSTMENT

- B-8/20, Falconbridge Drive, Glover
- B-9/20, 23683 McArthur Drive, Carruthers

#2020- 241

Moved by Councillor Vink

Seconded by Councillor Carruthers

THAT Southwest Middlesex moved into Committee of Adjustment to consider planning applications B8/2020 (Glover) and B9/2020 (Carruthers) at 7:11 p.m.

Carried

Council returned at 8:20 p.m.

7. PUBLIC MEETINGS

UNDER THE *PLANNING ACT*

P-8/2020 – 4317 Parkhouse Drive (Sinclair)

Chair Mayhew calls the Public Meeting for P8/2020 4317 Parkhouse Drive (Sinclair) to order at 8:21 p.m.

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a Zoning Amendment application by Dennis and Susan Sinclair and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the zoning by-law amendment is to rezone the severed parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to Rural Residential Site Specific (RR-2) Zone and rezone the retained parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone.

The Planner presented the staff report and recommendation, and provided comments received from circulated agencies and the public.

The Chair invited the applicant to speak to the application. The applicant was not present at the meeting.

The Chair invited members to speak to the application.

The Chair invited registered delegates to give oral submission either for or against the application. There were no registered applicants.

The Chair asked the Clerk to read any written submissions. There were no written submissions.

The Chair recessed the meeting at 8:27 p.m. to allow individuals to register to speak to the application. The Chair resumed the meeting at 8:32 p.m. No registrants...

Chair Mayhew now declares the Public Meeting for P8/2020 (Sinclair) closed.

The chair will now consider motions regarding the application.

Zoning By-law Amendment Application P8/2020.

#2020-242

Moved by Councillor Carruthers

Seconded by Councillor McGill

THAT Application for Zoning By-law Amendment P8-2020, which proposes to rezone the severed parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to Rural Residential Site Specific (RR-2) Zone and rezone the retained parcel created through Consent

Application B7-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be **GRANTED**.

Reasons

Consistency with the Provincial Policy Statement would be maintained;
Conformity with the County of Middlesex Official Plan would be maintained;
Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;
Conformity with the Southwest Middlesex Zoning By-law would be maintained.
Carried

8. STAFF REPORTS

a. Fire
None.

b. Administration

i. 2021 Council Meeting Schedule

#2020- 243

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT the 2021 Council Meeting Schedule is received;

AND THAT the 2021 Council Meeting Schedule be approved which includes the following dates:

January 13, 2021 & January 27, 2021
February 10, 2021 & February 24, 2021
March 10, 2021 & March 24, 2021
April 7, 2021 & April 21, 2021
May 12, 2021 & May 26, 2021
June 9, 2021 & June 23, 2021
July 7, 2021 & July 21, 2021
August 25, 2021
September 15, 2021 & September 29, 2021
October 13, 2021 & October 27, 2021

November 10, 2021 & November 24, 2021
December 8, 2021 & December 15, 2021

Carried

ii. Animal Control Agreement Renewal – Glencoe Animal Shelter

#2020- 244

Moved by Councillor Bartlett

Seconded by Councillor Sholdice

THAT Council approve the draft agreement for the services of animal control with the Glencoe Animal Shelter.

Carried

c. Building

None.

d. Finance

i. Residential Property Tax Comparison

#2020- 245

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council receive the report as information.

Carried

e. Operations

ii. Quotes for Drain Brushing & Cleaning

Having declared a pecuniary interest, Councillor McGill did not participate in the discussion nor vote on the item.

#2020- 246

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT the project be awarded to:

Caruthers-McFarlane Drain – R&S Graham \$13,600.00

Dougald-McCallum Drain - R&S Graham \$5,600.00

McCracken Drain - R&S Graham \$4,000.00

McIntyre Drain - R&S Graham \$4,000.00

McKellar Drain – R&S Graham \$10,700.00

McRae Drain – Timmermans Drainage \$3,984.75

Stocking Drain - R&S Graham \$11,200.00

Morrow Drain Black Branch - Timmermans Drainage \$4,339.44

McFarlane Drain – R&S Graham - \$17,170.00

Carried

iii. McFarlane Drain – Section 78 Improvement

#2020- 247

Moved by Councillor Carruthers

Seconded by Councillor McGill

THAT Council appoint Spriet and Associates under Section 78 of the Act to produce a report on McFarlane Drain based on the request received on September 24, 2020.

Carried

9. NOTICE OF MOTION

Councillor Carruthers noted he will bring forward a notice of motion for the next meeting.

10. CORRESPONDENCE AND PETITIONS

None

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

None

13. COUNTY COUNCIL AND CONFERENCE UPDATE

Mayor Mayhew provided an update on County Council, including: MLEMS response times; transportation models; rumble strips on county intersections; county forestry.

Deputy Mayor Wilkins provided an update on an updated Tri-County Water Agreement.

#2020- 248

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT staff be directed to initiate discussions with Strathroy-Caradoc and West Elgin in 2021 related to existing water agreements.

Carried

14. ANNOUNCEMENTS

Halloween gift bags will be at the municipal office on Halloween night from 5 p.m. to 7 p.m.

15. BY-LAWS

- i. By-law No. 2020/075 (3rd reading)

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the James Court Outlet Drain.

- ii. By-law No. 2020/076 (1st & 2nd reading)

Being a by-law to amend Zoning By-law No. 2011/065 – 4317 Parkhouse Drive.

- iii. By-law No. 2020/087

Being a by-to authorize the execution of the agreement between the Municipality of Southwest Middlesex and the Glencoe Animal Shelter to provide services of Animal Control Officer for the Municipality.

iv. By-law No. 2020/088

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex on October 28, 2020.

#2020- 249

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

That By-law No. 2020/075 be given its third and final reading;

That By-law No 2020/076 be given its first and second reading only, and;

That By-law No. 2020/087 and 2020/088 be given first, second, third and final readings.

Carried

16. CLOSED SESSION

#2020- 250

Moved by Councillor Carruthers

Seconded by Councillor Cowell

THAT Council go into closed session, at 9:27 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. A proposed or pending acquisition or disposition of land by the municipality or local board;
- b. Labour relations or employee negotiations;

Specifically, the matter relates to the following: 21969 Hagerty Road & Fire Chief

Carried

Council returned to open session at 10:03 p.m.

#2020- 251

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and

THAT Council extended the meeting past the 10 p.m. curfew; and further

THAT staff have been directed related to the hiring of a Fire Chief.

Carried

17. FUTURE MEETINGS (subject to change)

- November 4, 2020 - Budget Meeting
- November 4, 2020 – Regular Meeting of Council
- November 25, 2020 - Budget Meeting
- November 25, 2020 – Regular/Planning Meeting of Council
- December 2, 2020 – Budget Meeting
- December 2, 2020 – Regular Meeting of Council

18. ADJOURNMENT

The Mayor adjourned the meeting at 10:04 p.m.

RECEIVED

NOV 04 2020

Southwest Middlesex

DECLARATION OF INTEREST

Municipal Conflict of Interest Act

RE: Southwest Middlesex Council Agenda Dated Oct. 28, 2020

Item Number 8 Staff Reports
e operations

Item Title i Quotes for Drain Brushing & Cleaning

I, Councillor Mark McGill, declare a potential

(deemed/direct/indirect) pecuniary interest on Council/Committee

Agenda Dated Oct 28/20, Item No. 8e,i, Item Title

Quotes for Drain Cleaning & Brushing for the following reasons:

Carruthers - McFarlane
I am assessed on McKellar & McFarlane drains

Councillor Signature: J. Mark McGill

Councillor Name: Mark McGill

For an "indirect pecuniary interest" see Section 2 of the *Municipal Conflict of Interest Act*.

For a "deemed" direct or indirect pecuniary interest see Section 3 of the *Municipal Conflict of Interest Act*.